

Minutes

Kirby Muxloe Parish Council

Date Thursday 1 November 2007, 7.00pm

Place of meeting Parish Offices, Station Road, Kirby Muxloe, Leicester

Welcome by the Chair

1. Present

In the Chair
Vice-Chair

Ruth Buckingham
Alan Hurdley
David Clements
Tim Collins
Andrea Cook
Susan Eppel
Liz Fleming
Jane Greasley
Simon Griffiths
Graham Hillier
Tracey Houldridge
Graham Norris
Su Stanbridge

2. Apologies for absence:

Noted 1. Gilbert Tansley, Yvonne Waters (Clerk)

3. Disclosures of interest

Noted 1. There were none

4. Minutes of the meeting held on 4 October 2007

Noted 1. Approved and signed.

Noted 2. Proposed by Jane Greasley, Seconded by Su Stanbridge

5. Clerk's report

5.1. Pond

Noted 1. A Quote had been requested from three contractors

5.2. Bollard damage

Noted 1. A claim had been submitted

5.3. Jaymac

Noted 1. A date had been set for 27 December in Bolton at 2.00pm.

Noted 2. A letter had been sent to the Court requesting the hearing to be held in Leicester. The admin cost for this would be £75.

5.4. Remembrance Sunday

Noted 1. This would take place on 11 November. A donation had been made to the Royal British legion £50.00.

Noted 2. The main service would be held at the Free Church followed by a service at the Memorial.

5.5. Class 8

- Noted 1.** The children had provided a list of ideas and they would be attending the Parish offices on Monday 12 November at 2.00pm.
- Noted 2.** Parish Councillors were invited and a suggestion to include the Leicester Mercury was welcomed.

5.6. Kirby Comment

- Noted 1.** The deadline was 1 November for circulation by the beginning of December.
- Noted 2.** David Clements reported that there had been some difficulty with advertising for this issue
- Agreed 1.** That as the current minutes would be required to include items for the Parish Pen; Tim Collins would need to speak to Ken Russell. **Action TC**
- Agreed 2.** That Tracey Houldridge would also liaise with Ken Russell and to ensure that Ruth Buckingham and Alan Hurdley received a draft copy. **Action TH**

5.7. MUGA

- Agreed 1.** That the Parish Council would wait for the results of the bid before progressing further and with this in mind, had cancelled the next meeting.

5.8. Parish Plan

- Noted 1.** Su Stanbridge requested the files with previous parish plans and would then bring ideas back to the Council, with a view to arranging a separate meeting. **Action SS**

6. Precept

- Agreed 1.** That this needed to be ratified in later discussions.

6.1. Child Protection Policy

- Agreed 1.** That in principle, the Parish Council needed to adopt a Policy based on the Blaby District Council model, subject to further scrutiny.

Proposed by Graham Norris and Seconded by Tim Collins

7. To approve minutes of the Plans and Maintenance Committee

- Noted 1.** These were noted and would be ratified at the Plans & Maintenance meeting on Tuesday 6 November

8. Planning system

- Noted 1.** Susan Eppel gave a brief background to her understanding of the decision making process at Blaby District Council and the role of the Parish Council.
- Noted 2.** Some concerns were raised by Tim Collins in relation to some applicants who had appeared to have breached planning conditions and how enforcement was monitored.
- Agreed 1.** To invite a senior Planning Officer, Mr Phil Clarke from Blaby District Council to a separate meeting to clarify some of the points raised. **Action Clerk**
- Noted 3.** Thanks to Susan Eppel and Tim Collins for bringing this item to the attention of the Parish Council.

9. Order Paper

- Noted 1.** This was proposed by Jane Greasley and Seconded by Alan Hurdley
- Noted 2.** There was no financial report but JG gave a verbal update on the work of the finance committee for the precept for next year and that, taking into account everything that was asked for, the carried forward funds outside trading figures will be reduced from £28k to £10k resulting in an £18k deficit on 2007 – 2008 trading.

Noted 3. It was recommended that the precept should not be increased by more than 3%. Based on these financial commitments, there would be nothing left for the following year. Financial accounts would be produced on a quarterly basis to monitor the process.

Agreed 1. Proposal by David Clements that the £10k should be used as a contingency amount that should not be spent. JG pointed out that there was £10k available that had been highlighted for possible refurbishment of the pavilion, but that this could wait if necessary

Agreed 2. Agreed to the limit of 3% increase for precept.

Agreed 3. That £10k would be taken out of the budget for contingency fund.

Proposed by David Clements and Seconded by Graham Norris

All in favour

Noted 4. That a year end balance would be available for the minutes.

Noted 5. Thanks to Jane Greasley for all her excellent work with the accounts.

10. Members of the Public

Noted 1. Mr Cowan asked about progress on the planning application for 15a Barry Drive.

Noted 2. Mr Cowan raised concerns about possible rumours of other areas of land being made available for future purchase.

Noted 3. Suggestion by Tim Collins that Mr Cowan could use the link on the Kirby Muxloe website to Blaby Planning Portal to monitor developments.

Noted 4. Mr Cowan asked about proposed speed signs through the village on Station Road. These had been agreed in the County Council budget for the next year, although there was now a trend towards speed cameras.

11. Police report

Noted 1. The report had been circulated. There was some concern that at least one police officer should attend Parish Council meetings.

Agreed 1. That a formal request would be put in writing for the next meeting. **Action Clerk**

Noted 2. Discussions around a proposed base for the two beat officers and use of the Sexton's hut in the cemetery. There were points raised about provision of water and electricity and toilet facilities which were also used by allotment holders.

Agreed 2. That the Parish Council agreed in principle to provide the hut for police Use, but would require the Police Authority to meet the cost of Refurbishing the building and to determine the running costs. Police Officers would be required to insure their own equipment.

Proposed by Tim Collins and Seconded by Jane Greasley – Voted unanimously in favour

Agreed 3. Action that the Chair would meet with the Inspector on 7 November and compile a list of points that were raised at the meeting. **Action Chair**

12. CCTV update

Noted 1. Alan Hurdley reported that he had met with the proposed contractor and had accepted the quotation. AH had also asked about the potential cost of lighting for the MUGA site and was quoted £7,950 plus VAT. Agreed that there was a need to check the position with Blaby District Council.

Noted 2. The Clerk would also make provision for the original contractor and let him know.

13. Correspondence

Noted 1. Letter from Kirby Muxloe Primary School re children's visit to the parish offices.

Noted 2. Letter from Leicestershire County Council re road closure Glenfield Lane

Noted 3. Letter from Peter Wright of Barns Close re police monitoring of Station Road traffic and who would be attending the March meeting of the Parish Council.

Noted 4. Letter from Mr Wright requesting a further litter bin to counter the litter problem in the area. of the school bus stop, corner of station Road/main Street.

Agreed 1. That an extra litter bin could be provided on the corner of Station Road/Main Street which would also be available for litter dropped by schoolchildren.

Vote carried in favour of installing an extra bin

Action Clerk

Noted 5. Letter received from Mr Wilby on behalf of residents in Hewitt Drive regarding common land that was currently maintained at the expense of residents, asking if the Parish Council would maintain the site.

Agreed 2. That the Parish Council needed to establish who owned this land before any further action could be discussed. Action that the Clerk would send a letter enquiring about land ownership and respond to Mr Wilby.

Action Clerk

Noted 6. Letter from Mrs Glennon asking for permission to have a bench anywhere in the cemetery. Andrea Cook would speak with the Clerk on her return to establish what is possible.

Action AC

Noted 7. Letter from Mr Alexander on Station Road adjacent to the Park asking about a contribution from the Parish Council to make good a fence and hedge that had been damaged by a football.

Agreed 1. That the Parish Council would respond to Mr Alexander.

Action Clerk

Noted 8. Notification from Blaby District Council regarding a Flood Fair which would take place on 22 January 2008, 10.00am – 8.00pm.

Noted 9. Thanks to Susan Eppel for taking the minutes in the absence of the Clerk

14. Date, time and place of next meeting

Thursday, 6 December 2007, Parish Offices Station Road 7.00pm

Meeting closed at 8.32pm